



**Lakes Estates III of Sarasota Homeowners Association**

*A Corporation Not-for-Profit*

**Tuesday, September 17, 2019**

**CALLED TO ORDER:** President Tom Harriman called the meeting to order at 5:45p.m.

**NOTICE:** Proof of Notice was given in ordinance with Florida Statute 720 and the Association Documents.

**QUORUM:** A quorum of the Board was present: President; Tom Harriman, Treasurer; Suzanne Southerland, and Directors Jeff Newman, Kate O'Connell, Igor Gruendl and Tom Kendig. Also present was Nicole Banks of Sunstate Management.

**MINUTES: MOTION** made by Igor, seconded by Kate to waive the reading and approve the August 20, 2019 minutes as presented. Motion passed unanimously.

**TREASURERS REPORT:**

- The board reviewed the August 31, 2019 financial statements.
- Adding mailboxes to the association's budget was discussed. Tom is going to put together costs.

**HOMEOWNER COMMENTS:** None.

**UNFINISHED BUSINESS:**

- **Compliance-** The Board reviewed the report.
  - Nicole scheduled the next drive with two board members, Thursday 9/19.
    - 4390 Oak View Drive.
  - Power washing the sidewalks in Spring and Fall was discussed.
  - 4718 E. Trails Drive – The wire box and photocell to the mailbox are missing. The driveway needs repair. This needs to be resolved by the homeowner. Send a FINAL notice.
  - Nicole will send the board the ACC Guidelines.
  - Nicole will send the board compliance template letters.
- **Drainage- Oak Way and E Trails Drive** – appears to be homeowner property.

**NEW BUSINESS:** None.

**ADJOURNMENT:** With no further business to discuss, Tom adjourned the meeting at 6:25pm.

**NEXT MEETING:** Board of Directors will be held on Tuesday, October 15, 2019 at 5:45pm.

Respectively Submitted,

Nicole Banks, CAM Sunstate Management for the Board of Directors